

Dear <Insert Manager's Name>:

I'm writing to request your approval to attend PARTNER CONFERENCE 2025. Legend Boats' annual innovation, marketing and sales conference will take place at Friday Harbour Resort in Innisfil, Ontario from September 8-11, and I think it could be an amazing learning and growth opportunity for me.

Why PARTNER CONFERENCE 2025? It's a biannual event held by Legend Boats providing industry insights, product updates and specialized workshops. Partner Conference 25 is a unique opportunity for me to learn new tactics, grow my network, and unlock new potential when it comes to my personal development with:

•Expert-led sessions that will provide key insights and trends crucial to my work and beyond. I'll walk away from the conference with new tactics that I can immediately put to use.

•An inspiring lineup of speakers who will share their expertise and offer new perspectives to tackling work challenges.

•A national and diverse community of attendees to build new relationships with. I'll be able to network with industry leaders and peers from across the nation which can lead to new partnerships, collaborations, business opportunities, and more.

•Access to expert insights through breakout sessions facilitated by thought leaders I can actively engage with — like Legend Boats' co-CEOs and seasoned experts as well as industry leaders. I'll also have the opportunity to get a first look at the newest additions to Legend Boats' line-up.

Partner Conference 25 unites industry experts and Legend Boats partners across marketing, sales, customer success, and revenue operations. The conference will help me develop a better understanding of the Legend Boats model line up while speaker sessions and workshops will help my growth goals.

Here's the approximate breakdown of costs for me to attend:

In-person passes General Admission Hotel (3 Nights): Meals: Other Travel Expenses: **Total:** Legend Boats has you covered \$500 - Legend Boats has you covered \$400 - Legend Boats has you covered \$< Insert Amount > \$<Insert Total>

I hope you agree that this will be a great opportunity for me to bring back new ideas and methods that will ultimately benefit our organization. Upon my return, I'll be ready to share key takeaways, including practices we can start to implement immediately.

Thank you for your consideration!

<Insert Name>



Create Memories.